



Burra Community School

7 Bridge Terrace,
Burra, S.A. 5417
Phone: (08) 8892 2007
Fax: (08) 8892 2047

6 June 2017

Dear Parent/Caregiver,

Burra Community School is currently implementing and using a new computer program across the School called Sentral. This program has a wide range of uses across the school for Teachers, Students, Administration Staff and Parents. Staff have been using this new program to change the way that morning attendances are recorded, and daily notices are provided to both Teachers and Students. The administration side of the program has led to the streamlining and ease of use of a number of daily functions.

The changeover to Sentral is also allowing the way that we communicate with parents and caregivers to change. When a student is away without a reason already provided, you will still receive a SMS, however it is from a different number to what has been used previously. You have 12 hours to respond to that message and provide a reason for your child's absence. If you wish to SMS a student absence before you receive an automated message, you may still do this to the school's number 0428 937 348. Likewise you can still call the school on 8892 2007.

When a student arrives late to school or leaves early, this is now recorded through a Sentral Tablet device located on the counter in the Front Office. This allows the school to have an instant record of who is, and who is not on site at any instance during the day. Please be aware of this new system when you are picking up or dropping off students.

Sentral is also allowing Burra Community School to be able to send out letters, documents and newsletters through email in a very straight forward fashion. Whilst we will always print a number of newsletters and forward urgent notices in a paper format, it is envisaged that we can move toward a reduction in the number of newsletters and other communications that are printed, and transfer much of this communication to email. To ensure a smooth transition to this form of communication, please provide a current email address on the form below that you access regularly. Please contact myself if you have any concerns regarding this.

As we continue to utilise this program regular updates will be provided through the newsletter or via email. If you have any questions regarding any on this information, please do not hesitate to contact me through matt.stewart930@schools.sa.edu.au or 8892 2007.

Kind regards,

Matt Stewart
HPE, Sport and Sentral Coordinator

Kim Scott
Acting Principal

'Quality Teaching - Quality Schooling'

To be returned to Burra Community School - one per family

Family Name:

Preferred/Updated email address for communication: