

# BURRA COMMUNITY SCHOOL

## CAMPS & EXCURSIONS GUIDELINES

### **Rationale:**

At Burra Community School, providing yearly opportunities, so that students may benefit from attending a school camp/excursion as an extra curricula activity, will develop skills for future learning. These activities may include:

- ❖ 'Participation' and 'new experiences' (and lots of fun!)
- ❖ Development of social skills and independence
- ❖ Personal challenges
- ❖ Team building and leadership skills
- ❖ Encouragement of physical fitness and active lifestyles
- ❖ Learning to live and work together, as part of a camp community, by helping with duties. For instance, sweeping and tidying the cabins and helping around meal times including setting up, packing up, and washing up after a meal.
- ❖ Enabling 'further learning and social development' in a non-school setting.

Teacher involvement is at the heart of every successful camp/excursion, and the teachers on camp ensure the safety and wellbeing of every student. Year level camps may be offered to students and staff will be afforded time to 'prepare' and 'review' the camp to ensure the best experience.

Camps may have a cultural, environmental or outdoor emphasis and are an important aspect of the educational programs offered at our school.

### **Aims:**

- To provide all children with the opportunity to participate in a camping program.
- To provide shared class experiences and a sense of group cohesiveness.
- To reinforce and extend classroom learnings.
- To provide a program that delivers skills and knowledge that may lead to a lifelong involvement in worthwhile leisure pursuits.
- To provide a program that promotes self-esteem, resourcefulness, independence, leadership, judgement, cooperation and tolerance.

### **Pre-Camp Requirements:**

- Yellow proposal form signed by line manager and approved by Leadership group.
- Pink ED 169 form completed, signed by Principal and forwarded to Bursar.
- A list of students to be invoiced must be forwarded to Bursar.
- No money will be receipted by Finance Staff until above 3 forms are received by Bursar.
- All letters to parents are to be signed by Principal, Organising Teacher and Bursar.
- Buff coloured "Commitment to Pay" Form must be attached to Parent Letter.
- All letters to parents are to be sent via the Front Office.

### **Implementation:**

- Parents experiencing financial difficulty will be required to discuss alternative payment arrangements with the Principal or Bursar.
- All families will be given sufficient time to make payments. Students who have not finalised payment or returned their “Commitment to Pay” form will not be permitted to attend camp.
- Finance staff will be responsible for monitoring the payments and will provide classroom teachers with detailed records on a regular basis.
- The designated “Teacher in Charge” will ensure that all camps, bus arrangements and camp activities comply with DECS guidelines.
- All students will be required to provide written permission from their parents to attend the camp, as well as updated medical information.
- Copies of completed consent forms and medical details of students must be carried by the Teacher in Charge of the camp at all times.
- Classroom teachers will be given the first option to attend camps.
- The school will provide first aid kits for all camps.
- A senior staff member will be in attendance at school whilst the children are returning from camp. The Teacher in Charge will advise the anticipated return time.
- Parents will be invited to participate in school camps and selected on the following criteria:
  - Any valuable skills the parents have to offer. e.g. bus licence, first aid etc
  - The need to include both male and female parents.
  - The special needs of particular students.
- Parents selected to assist with the camps program will be required to undertake a Criminal History Screening check. The school will pay for the associated costs.
- Only children who have displayed sensible, responsible behaviour at school will be invited to participate in the camping program. Parents will be notified if a student’s behaviour is likely to preclude them from participating. If unacceptable behaviour continues, the student will be excluded from camp. The decision to exclude a student will be made by the Principal, in consultation with the classroom teacher and the Teacher in Charge.
- Parents will be requested to collect their child from camp if their child exhibits behaviour that is considered unacceptable. The Teacher in Charge, in consultation with the Principal, will make this decision. Costs incurred will be the responsibility of the parent.
- An alternative and worthwhile program will be provided at school for all children not attending a camp. An ‘alternative’ school based camp may be considered if the numbers of non-participating students warrant it.

### **Evaluation:**

- This guideline will be trialled for 2016 and reviewed at end of 2016, as part of the school’s self review cycle.

This guideline was shared/endorsed by Governing Council on Nov. 2015

next review 2018

Year Level and suggested offerings..

Year 3	School Sleepover, Zoo Snooze
Year 4	Stockport, Warradale, Arbury Park, Victor Harbor, Pichi Richi
Year 5	Erappa, Warradale, Arbury Park, Victor Harbor, Tickle Belly Hill
Year 6	Biennial years – Canberra Trip
Year 7	Biennial years – Canberra Trip
Year 8	Aquatics – Pt Vincent with Yr 9
Year 9	
Year 10	City Camp – RuralReconnect UNISA
Year 11	PE Camp – curriculum driven sailing, kayaking, surfing
Year 12	PE Camp – curriculum driven Sailing, kayaking

Other additional opportunities

Ag Show Team -  
Spirit of Science -  
Op Flinders  
CAD (computer aided drawing) at Roxby Downs Area School  
Ski Trip ( dependant on other school involvement) – opposite years to Canberra